



P. O. BOX 71708 --- CLIVE, IOWA 50325 --- (515) 208 – 1782

WEDDING PRE-EVENT PLANNER

Event date: ____/____/____

Bride's name: _____ Groom's name: _____

Will you be arriving later than most of your guests to the reception hall? YES NO
Possible reasons: Pictures after wedding ceremony, limo ride, etc...

Will you be having a receiving line at the reception hall? YES NO

Would you like your wedding party to be introduced upon entering the hall? YES NO
If YES, please list the full names of the bridesmaids/groomsmen. We will announce wedding party members starting with #5 (or highest number), finishing with the Bride/Groom coming in last. So, the further you stood from the bride/groom during the ceremony, the higher the escorted by number below will be. Please attach a separate list if you desire family, ushers, ring bearers or flower girls to be announced.

- | | | |
|----------|-------------|----------|
| 5) _____ | escorted by | 5) _____ |
| 4) _____ | escorted by | 4) _____ |
| 3) _____ | escorted by | 3) _____ |
| 2) _____ | escorted by | 2) _____ |

Please list the names of the Maid/Matron of Honor and the Best Man for line #1 below.

- | | | |
|----------|-------------|----------|
| 1) _____ | escorted by | 1) _____ |
|----------|-------------|----------|

Would you like to be announced upon entering your reception hall? YES NO

If YES, how would you like to be announced? _____
Examples: Congratulations Mr. & Mrs. John Doe or Congratulations to John and Mary Doe
List any special song you would like played as you enter: _____

Would you like the cake cutting ceremony to be announced? YES NO
Will cake cutting take place before, during or after dinner? _____

If you are making special toasts, would you like to use a microphone? YES NO
Will toasting occur before, during or after dinner? _____

TRADITIONAL ACTIVITIES/DANCES BEFORE THE MAIN DANCE:

Please list the song title and artist (if known) on the appropriate lines below.

Bride/Groom Dance?	Yes	No	_____
Father/Daughter (Bride) Dance?	Yes	No	_____
Mother/Son (Groom) Dance?	Yes	No	_____
Parents/Grandparents Dance?	Yes	No	_____
Wedding Party Dance?	Yes	No	_____
Couples/Anniversary Dance?	Yes	No	_____

Couples/Anniversary Dance: If you are not familiar with this dance, here is a brief description: The Couples/Anniversary Dance is a "special" way to honor all married couples and gives them a chance to relive that special day when they were married with a special dance. All married couples start the song off on the dance floor. After a few moments, the emcees begins recognizing all couples that have been married less than 1 day, 1 month, 1 year, 5 years, etc... and these couples leave the dance floor until only one couple is left on the dance floor as the longest married couple. This final couple will receive applause and sometimes the bride/groom may wish to give that couple a special gift (optional).

Throwing of the Bouquet?	Yes	No	Throwing of the Garter?	Yes	No
Dollar Dance?	Yes	No			

Note: A variety of songs will be played for the dollar dance until there is no one left in line. We usually get the dollar dance out of the way before the main dance begins so that there are no more formal dances left to interrupt the flow of the rest of the dance. Photographers/Videographers appreciate this format and it also gives the Bride/Groom a chance to earn more money before some guests leave early.

Dollar Dance: If you are not familiar with this dance, here is a brief description: The Dollar Dance is a "Fun For All" way to make a little extra spending money for the honeymoon. Family and friends will have a chance to spend \$1.00 (or more) for a dance with the Bride/Groom. This will give the guests a chance to once again congratulate the newly married couple. Each participating guest is allowed a specified amount of time to dance with the Bride/Groom, while the music is playing, which will keep the lines flowing smoothly. We recommend that the maid/matron of honor and best man or family member collect the money. Circle amount of seconds per person: 20 30 40 Other: _____

Bride/Groom Specialty Dances (for later in the evening, once the main dance has started):

While a circle of friends & family is formed around the bride and/or groom, it's FUN to play a special upbeat song for the bride and/or groom so they can dance with the crowd...

Would you like us to play "I Knew The Bride" for the Bride? Yes No
No, but please play this alternate song for the Bride: _____

Would you like us to play "Macho Man" for the Groom? Yes No
No, but please play this alternate song for the Groom: _____

Fun Games During Dinner...

Do you wish to play "Sing a Song of Love" during your reception dinner (see below)?: Yes No
Most everyone has been to a reception where glasses are clinked to get the Bride/Groom to stand up and kiss. During your dinner, you can now make the challenge more difficult by requiring an entire group/table of guests to stand up and start singing a song with the word "LOVE" in it. For each time this is done, the Bride/Groom must stand up and kiss, just like each time glasses are clinked. This is a great way to break the tension in the room when new families and friends are being united. If you have singers in your audience, this game is a must for great memories!!! We will guide your guests through this "Ice-Breaker", by getting a lively table to get things started!